



ENVIRONMENT SUSTAINABILITY POLICY

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SCOPE: Global College Australasia (Here-in GCA) & Allure café.

AIM: The aim of this policy is to ensure that GCA & Allure café partake into environmentally sustainable work practices.

PURPOSE: This policy is designed to ensure GCA remain compliant with respective regulatory and legislation requirements such as:

- A. *Environment Protection and Biodiversity Conservation Act 1999 and*
- B. *Local council regulations where applicable and*
- C. *Proposed Western Australia's plastic usage regulation.*

EFFECTIVE DATES: 17th Jan 2022 for all clauses bar 1.4, 1.5 and 1.6

1st July 2022 for clauses 1.4 and 1.6

1st October 2022 for clauses 1.5 and 1.6 when applicable

AUDIENCE: All employees of GCA and Allure café.

POLICY STATEMENT

- 1.1** GCA and/or Allure café relevant employees must ensure that used fat/oil from the deep fryer is disposed of in the fat trap sink which leads to the fat tank.
- 1.2** GCA management will ensure that the fat tank is serviced/maintained at least once yearly by a private contractor or respective governing authority. Post servicing/maintenance, the maintenance and continuous improvement registers will be updated.
- 1.3** As part of its environmentally sustainable waste management program, all GCA and/or Allure café employees must ensure that they follow the below garbage disposal guideline:
 - A. YELLOW LIDDED BINS** - The following items are to be discarded in the yellow-lidded bin:
 - I.** All hard plastic tubs, bottles and containers *and*
 - II.** All glass bottles, jars, steel and aluminium cans and lids *and*
 - III.** Cardboard, paper, newspapers, magazines (not shredded) *and*
 - IV.** Foil (scrunched into golf ball size).



B. RED LIDDED BIN - The following items are to be discarded in the red-lidded bin:

- I. Non-recyclable general waste and food scraps *and*
- II. Items contaminated with food, such as paper towels, serviettes, tissues, paper plates, pizza boxes and fish and chip paper *and*
- III. Pet excrement and pet hair & fur *and*
- IV. Nappies, band-Aids and soiled items *and*
- V. Shredded paper, sanitary items, cotton wool and cotton wool buds *and*
- VI. Clothing that cannot be sent to charity and soft plastics.

1.4 Effective as of the 1st of July 2022, GCA and Allure café will omit the below single-use plastic items from its operations:

- A. plates *and*
- B. bowls *and*
- C. cutlery *and*
- D. drink stirrers *and*
- E. drinking straws *and*
- F. thick plastic bags *and*
- G. expanded polystyrene (EPS) takeaway food containers *and*
- H. helium balloon releases.

1.5 Effective as of the 1st of October 2022, GCA and Allure café will omit the below single-use plastic items from its operations:

- A. Cups *and*
- B. barrier/produce bags *and*
- C. microbeads *and*
- D. polystyrene packaging *and*
- E. polystyrene cups *and*
- F. coffee cups and lids *and*
- G. cotton buds with plastic shafts *and*
- H. lids for cups and bowls *and*
- I. oxo-degradable plastics (plastics designed to break up more rapidly into fragments under certain conditions).



1.6 As part of its ongoing commitment to the environment sustainability, GCA and Allure café will implement a strategy to substitute the items aforementioned in clause **1.4** and clause **1.5**, no later than their respective effective dates when applicable and/or relevant, with environmentally sustainable and/or Eco-friendly items. Such an item may be:

- A.** Biodegradable *and/or*
- B.** Compostable *and/or*
- C.** Of edible nature such as edible cutlery.

1.7 All paper-based waste which contain confidential and/or private information, will be safely discarded using the below means:

- A.** Shredded on-site and disposed in the yellow bin and/or
- B.** Shredded by a 3rd party specialised company off-site post collection in GCA premise and dispose of at the 3rd party company's management system.

1.8 Large or bulky items not suitable for disposal to the bins would be placed in an area within the bin store and then removed under separate arrangements by contractors.

1.9 The local council of Perth will be contacted to make arrangement for regular weekly bin collections and where applicable, for bulky / vegetation items, GCA will request a specialised bin for a safe and compliant disposal of such waste.

2.1 GCA will ensure that no plant nor equipment will cause any noise pollution through:

- A.** Regular inspections and maintenance by GCA specific employee/s and/or 3rd party contractors *and*
- B.** Where applicable, through proper isolation (sound) of such a plant / equipment during instalment.

2.2 GCA will ensure that all waste disposal equipment / plant, have their own safe and sufficient designated spots.

2.3 GCA will always make provisions for the below:

- A.** Bin room/s are able to hold a minimum of 24hrs worth of waste generation *and*
- B.** The design of the bin room/s should be functional, to allow all bins to be easily moved and washed/cleaned *and*
- C.** All personnel access ways should be minimum width of 800mm wide *and*
- D.** All bins should have a min 50mm clearance on all sides (between bins, against walls etc) *and*
- E.** The bin room must be large enough for the bins to sit next to each other, not behind each other as tenants may not take responsibility for rotating bins *and*
- F.** Mains water supply with floor graded to sewer plumbed drainage outlet/s should be installed in all bin rooms to allow for the washing of all room surfaces and for the cleaning of bins as required *and*
- G.** Waste or recycling bin room/s should have a minimum 1100mm in width opening to allow easy removal and return of all bin sizes *and*
- H.** Openings (e.g. doors) should be self-closing, but able to be locked open *and*



- I.** All bins rooms should comply with the relevant local health laws. These include, but are not limited to, smooth and impervious bin room walls over 1.5m and adequate ventilation.
- J.** Hardstand collection; where internal access or bin room access cannot be achieved, bins should be presented on a hardstand area (of appropriate size), within the property boundaries. The hardstand area should be of appropriate size to easily move the bins to the waste vehicle and within 10 metres of the waste collection vehicle location *and*
- K.** To allow safe operating conditions at the rear loading waste vehicle, there should be practical and convenient access for both the driver and passenger to access the rear of the vehicle (minimum 800mm), with a 3m operating space at the rear of the vehicle.
- L.** Where the waste collection vehicle is required to stop on the street it should be a minimum of 10m from any intersection *and*
- M.** The path for wheeling bins between the waste presentation point and the waste collection vehicle should be a flat surface ($\leq 1:20$, no steps or dock levellers), free of obstacles and a safe distance from parking bays and vehicle ramps.
- N.** All general waste and recycling bins (660L or under) will be wheeled to the collection point (21 Moore street, East Perth) on collection days nominated by the local council.

For further information regarding single use banned items, please see link below:

<https://www.wa.gov.au/service/environment/business-and-community-assistance/western-australias-plan-plastics>

For further specific information on single use banned resources, please see link below:

<https://www.wa.gov.au/government/document-collections/single-use-plastics-ban-resources>

For further information on waste disposal, please see link below:

<https://perth.wa.gov.au/en/live-and-work/residents/rubbish-waste-and-recycling>



MOORE STREET CAMPUS MAP



21 Moore Street, bin collection point by local council.