



## REFUND REQUEST FORM

REFUND No. \_\_\_\_\_

### STUDENT TO COMPLETE

Please read, complete all the required fields and ensure that you attach all supporting document to this form.

<b>STUDENT NAME:</b>		<b>STUDENT ID:</b>	
<b>MOBILE:</b>		<b>DATE:</b>	
<b>COURSE:</b>		<b>INTAKE:</b>	
<b>EMAIL:</b>			
<b>ADDRESS:</b>			
<b>SWIFT CODE:</b>		<b>ACCOUNT No:</b>	
<b>ACCOUNT NAME:</b>		<b>BSB No:</b>	

I would like to request a refund for the following:

<b>Invoice No. (If any):</b>	
<b>Amount:</b>	\$ _____

The reason for this request is because of:

- 1. My visa refusal
- 2. My visa renewal has been refused
- 3. Cancellation of my studies initiated by GCA
- 4. Course transfer in GCA and/or another RTO
- 5. I have withdrawn from my course
- 6. I have deferred my course
- 7. Credit Transfer for unit/s which I have attained prior issuance of my Letter of Offer
- 8. Breach of Visa Condition
- 9. Other; (Please provide more details below)

I understand that my request for a refund will be processed in accordance with the Global College Australasia Refund Policy. I understand that all refunds are processed through the student's nominated bank transfer if refund request is approved.

<b>STUDENT'S SIGNATURE:</b>		<b>DATE:</b>	
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