



DIP HOSP APR 2020 INTAKE (WEDNESDAYS THURSDAYS)

COVID-19 CONTINGENCY ONLINE PLATFORM TIME-TABLE

DATE	UNIT CODE	UNIT TITLE & DESCRIPTIONS	SESSION PLAN
APRIL 2020 9th	BSBMGT517	Manage operation plan	LECTURE TASK 1 & 2 ASSESSMENT
10th	BSBMGT517	Manage operation plan	TASK 3 SESSION 1 ASSESSMENT
16th	BSBMGT517	Manage operation plan	TASK 3 SESSION 2 ASSESSMENT
17th	BSBMGT517	Manage operation plan	TASK 3 SESSION 3 ASSESSMENT
23rd	BSBMGT517	Manage operation plan	TASK 3 SESSION 4 ASSESSMENT
24th	BSBMGT517	Manage operation plan	TASK 3 SESSION 5 ASSESSMENT
30th	SITXCCS007	Enhance customer service experiences	LECTURE TASK 1 & 2 ASSESSMENT
MAY 2020 1st	SITXCCS007	Enhance customer service experiences	TASK 3 SESSION 1 ASSESSMENT
7th	SITXCCS007	Enhance customer service experiences	TASK 3 SESSION 2 ASSESSMENT
8th	SITXCCS007	Enhance customer service experiences	TASK 3 SESSION 3 ASSESSMENT
14th	SITXCCS008	Develop and manage quality customer service practices	LECTURE TASK 1 & 2 ASSESSMENT
15th	SITXCCS008	Develop and manage quality customer service practices	TASK 3 SESSION 1 ASSESSMENT
21st	SITXCCS008	Develop and manage quality customer service practices	TASK 3 SESSION 2 ASSESSMENT
22nd	SITXCCS008	Develop and manage quality customer service practices	TASK 3 SESSION 3 ASSESSMENT
28th	SITXGLC001	Research and comply with regulatory requirements	LECTURE TASK 1 & 2 ASSESSMENT
29th	SITXGLC001	Research and comply with regulatory requirements	TASK 3 SESSION 1 ASSESSMENT
JUNE 2020 4th	SITXGLC001	Research and comply with regulatory requirements	TASK 3 SESSION 2 ASSESSMENT
5th	SITXGLC001	Research and comply with regulatory requirements	TASK 3 SESSION 3 ASSESSMENT
11th	SITXGLC001	Research and comply with regulatory requirements	TASK 3 SESSION 4 ASSESSMENT
12th	SITXGLC001	Research and comply with regulatory requirements	TASK 3 SESSION 5 ASSESSMENT



17 th	SITXFIN004	Prepare and monitor budgets	LECTURE TASK 1 & 2 ASSESSMENT
18 th	SITXFIN004	Prepare and monitor budgets	TASK 3 SESSION 1 ASSESSMENT
24 th	SITXFIN004	Prepare and monitor budgets	TASK 3 SESSION 2 ASSESSMENT
25 th	SITXFIN004	Prepare and monitor budgets	TASK 3 SESSION 3 ASSESSMENT
JULY 2020 1 st	SITXMGT002	Establish and conduct business relationships	LECTURE TASK 1 & 2 ASSESSMENT
2 nd	SITXMGT002	Establish and conduct business relationships	TASK 3 SESSION 1 ASSESSMENT
8 th	SITXMGT002	Establish and conduct business relationships	TASK 3 SESSION 2 ASSESSMENT
9 th	SITXMGT002	Establish and conduct business relationships	TASK 3 SESSION 3 ASSESSMENT
15 th	SITHFAB016	Provide advice on food	LECTURE TASK 1 & 2 ASSESSMENT
16 th	SITHFAB016	Provide advice on food	TASK 3 SESSION 1 ASSESSMENT
22 nd	SITHFAB016	Provide advice on food	TASK 3 SESSION 2 ASSESSMENT
23 rd	SITHFAB016	Provide advice on food	TASK 3 SESSION 3 ASSESSMENT
29 th	SITHFAB005	Prepare and serve espresso coffee	LECTURE TASK 1 & 2 ASSESSMENT
30 th	SITHFAB005	Prepare and serve espresso coffee	TASK 3 THEORY ASSESSMENT TASK 3 PRAC. ASSESSMENT POSTPONED FOR LATER
AUG 2020 5 th	SITHFAB007	Serve food and beverage	LECTURE TASK 1 & 2 ASSESSMENT
6 th	SITHFAB007	Serve food and beverage	TASK 3 THEORY ASSESSMENT TASK 3 PRAC. ASSESSMENT POSTPONED FOR LATER
12th AUG 2020	TASK 3 PRACTICAL SESSIONS ASSESSMENTS & REASSESSMENTS (Exact dates will be confirmed by management)		
to			
26th SEP 2020			

- Any practical session assessment and/or reassessment of a unit required for any unit will be conducted when the college is authorized to resume normal day-to-day operations by the federal and/or state government of Australia.
- Management will advise all students of the dates which will accommodate practical assessments and reassessment of units.
- Should you have more query, please contact your respective trainer.



- **You are required to access the online platform (Moodle) to conduct your assessments when instructed by the trainer. Login information are found in your email.**
- **You are required to access the Microsoft team for lecture.**
- **Your assessment, home study and lecture on the online platforms will be highly monitored by management as well as your trainers.**
- **During this contingency, all term breaks in between 2 TERMS (Not courses) for all intakes will be suspended. The term breaks may be accumulated and may be provided to you at the end of your study (not COE) if management approves. The cumulative term break will be less than 58 DAYS.**

COURSE ENDS 26th SEP 2020