



<b>DIP HOSP JAN 2020 INTAKE (WEDNESDAYS FRIDAYS)</b>			
<b>COVID-19 CONTINGENCY ONLINE PLATFORM TIME-TABLE</b>			
<b>DATE</b>	<b>UNIT CODE</b>	<b>UNIT TITLE &amp; DESCRIPTIONS</b>	<b>SESSION PLAN</b>
<b>APRIL 2020</b> 8th	SITXFIN004	Prepare and monitor budgets	<b>LECTURE</b> TASK 1 & 2 ASSESSMENT
10th	SITXFIN004	Prepare and monitor budgets	TASK 3 SESSION 1 ASSESSMENT
15th	SITXFIN004	Prepare and monitor budgets	TASK 3 SESSION 2 ASSESSMENT
17th	SITXFIN004	Prepare and monitor budgets	TASK 3 SESSION 3 ASSESSMENT
22nd	SITXMGT002	Establish and conduct business relationships	<b>LECTURE</b> TASK 1 & 2 ASSESSMENT
24th	SITXMGT002	Establish and conduct business relationships	TASK 3 SESSION 1 ASSESSMENT
29th	SITXMGT002	Establish and conduct business relationships	TASK 3 SESSION 2 ASSESSMENT
<b>MAY 2020</b> 1st	SITXMGT002	Establish and conduct business relationships	TASK 3 SESSION 3 ASSESSMENT
6th	SITHFAB016	Provide advice on food	<b>LECTURE</b> TASK 1 & 2 ASSESSMENT
8th	SITHFAB016	Provide advice on food	TASK 3 SESSION 1 ASSESSMENT
13th	SITHFAB016	Provide advice on food	TASK 3 SESSION 2 ASSESSMENT
15th	SITHFAB016	Provide advice on food	TASK 3 SESSION 3 ASSESSMENT
20th	SITHFAB005	Prepare and serve espresso coffee	<b>LECTURE</b> TASK 1 & 2 ASSESSMENT
22nd	SITHFAB005	Prepare and serve espresso coffee	TASK 3 THEORY ASSESSMENT <b>TASK 3 PRAC. ASSESSMENT POSTPONED FOR LATER</b>
27th	SITHFAB007	Serve food and beverage	<b>LECTURE</b> TASK 1 & 2 ASSESSMENT
29th	SITHFAB007	Serve food and beverage	TASK 3 THEORY ASSESSMENT <b>TASK 3 PRAC. ASSESSMENT POSTPONED FOR LATER</b>
<b>1<sup>st</sup> JUNE 2020</b>	<b>TASK 3 PRACTICAL SESSIONS ASSESSMENTS &amp; REASSESSMENTS</b> (Exact dates will be confirmed by management)		
<b>to</b>			
<b>5<sup>th</sup> JULY 2020</b>			



- **Any practical session assessment and/or reassessment of a unit required for any unit will be conducted when the college is authorized to resume normal day-to-day operations by the federal and/or state government of Australia.**
- **Management will advise all students of the dates which will accommodate practical assessments and reassessment of units.**
- **Should you have more query, please contact your respective trainer.**
- **You are required to access the online platform (Moodle) to conduct your assessments when instructed by the trainer. Login information are found in your email.**
- **You are required to access the Microsoft team for lecture.**
- **Your assessment, home study and lecture on the online platforms will be highly monitored by management as well as your trainers.**
- **During this contingency, all term breaks in between 2 TERMS (Not courses) for all intakes will be suspended. The term breaks may be accumulated and may be provided to you at the end of your study (not COE) if management approves. The cumulative term break will be less than 58 DAYS.**

**COURSE ENDS 5<sup>th</sup> JULY 2020**